



Request for Late Arrival or Early Dismissal for Grades 11 and 12

The following student _____ (please print)
hereby requests permission for Late Arrival/Early Dismissal privileges:

Allowance for late arrival/early dismissal is based on compliance of the following stipulations:

1. Students are invited to arrive on campus no more than 10 minutes prior to their late arrival, and are expected to leave campus within 10 minutes of an early dismissal. Students needing to be on campus other than the allotted 10 minute timeframe must be under direct supervision of a teacher. Failure to comply with these guidelines will lead to the loss of this privilege.
2. A student must have a cumulative GPA of 2.5 in order to merit the privilege of arriving late/leaving early. If a student has failed a class the previous semester they are ineligible for this privilege. If a student is failing a class the privilege may also be temporarily revoked.
3. **Students approved for late arrival who are tardy to their first class three (3) times in one semester will lose this privilege.**
4. Students who receive more than three (3) detentions in one semester can lose the privilege of late arrival/early dismissal.
5. Any student who has been suspended is no longer eligible for late arrival/early dismissal for the remainder of the semester.

Signatures indicate that the parent is familiar with the student schedule and is aware of when the student will be arriving at/leaving school. It also indicates a willingness to abide by the guidelines set forth in this form.

Student _____ Date _____

Parent(s) _____ Date _____

Office Approval _____ Date _____