



# Automatic Withdrawal Contract

Rockford Lutheran School

*"Igniting Minds and Souls"*

July 1, 2020 - June 30, 2021

Effective July 1, 2020. I authorize Rockford Lutheran School, through it's bank, to establish automatic payments from my bank account as identified in Section 2 of this agreement. These payments are in accordance with the terms specified in Section 3.

**I understand that if money isn't available in my account on the day of payment withdrawal, an NSF fee of \$30.00 will automatically be assessed to my tuition account.**

This contract will remain in effect until June 30, 2021 or until RLS is notified by payor in writing to cancel it.

**ALL SECTIONS MUST BE COMPLETED IN FULL AND FORM MUST BE SIGNED TO BE VAILD**

## Section 1: Personal Information

Payor Name \_\_\_\_\_

Payor Address \_\_\_\_\_

City/State/ZIP \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Student Name \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

Student Name \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

Student Name \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

## Section 2: Bank Information

Bank Name \_\_\_\_\_

Type of Account (select one)  Checking Account or  Savings Account

Account Number \_\_\_\_\_

Routing Number \_\_\_\_\_

- *Please attach a voided check for payments that will be deducted from a checking account.*
- *If using a savings account, the routing number must be written in the space provided - a deposit slip is not acceptable*  
*Note: For savings accounts, please check with your bank to be certain that automatic payments can be withdrawn.*

## Section 3: Payment Plan-Select One

Annual

Semester

Quarterly

Monthly

\_\_\_ 8/1/2020

\_\_\_ 8/1/20 & 1/1/21

\_\_\_ 8/1/20, 11/1/20, 2/1/21, & 5/1/21

\_\_\_ 1st of month

\_\_\_ 8/15/2020

\_\_\_ 8/15/20 & 1/15/21

\_\_\_ 8/15/20, 11/15/20, 2/15/21, & 5/15/21

\_\_\_ 15th of month

\_\_\_ Special Arrangement: \_\_\_\_\_ (Confirm with business office)

Check here if additional charges may be withdrawn as incurred. These include such charges as graduation & freshman retreat fees, online course fees, book fines, etc.

Payor Signature \_\_\_\_\_ Date \_\_\_\_\_